



## The Cartagena Summit on a Mine-Free World

A Shared Commitment • Cartagena / Colombia • 29 November - 4 December / 2009

### Media Accreditation Requirements

Bona fide media professionals representing bona fide media organisations wishing to attend the Cartagena Summit on a Mine-Free World are asked to register on line at [www.CartagenaSummit.gov.co](http://www.CartagenaSummit.gov.co) and to provide the following information / documents in order to receive accreditation:

1. All media professionals are asked to provide a letter requesting accreditation on official letterhead and with the following information:
  1. Name and title of the journalist and technical crew attending, email address for each person attending, and phone number where the journalist can be reached at during her or his stay in Cartagena.
  2. Number of days for which accreditation is sought, including events she or he is seeking to attend.
  3. If a request is being made on behalf of media professionals wishing to attend the Cartagena Summit, the requesting individual's name, phone number, email address and verifiable non-web address must be included.
  4. All media (TV, radio, press and internet) must provide information on the latest data on the outlet's audience (e.g. number of viewers, listeners, readers or site visitors) and brief explanation of the company.
  5. A copy of at least two previous stories, published/aired on similar or related topics.
2. Independent or freelance journalists, and bloggers are asked to additionally provide:
  - a. A letter from a broadcast organization that intends to air/publish their work or a letter explaining the journalist's interest in covering the Cartagena Summit.
  - b. Internet only outlets should also show substantial amount of original news content, commentary or analysis on related issues to the Cartagena Summit or mine action.
2. Identification:
  - c. Foreign media professionals are required to submit a copy of their passport in pdf format.
  - d. Colombian media professionals may provide a copy, in pdf format, of their Cédula de Ciudadanía in lieu of their passport.

The above information / documents should be provided to Laila Rodriguez ([l.rodriguez@gichd.org](mailto:l.rodriguez@gichd.org)) by 25 November 2009.

**Note:** The Communications Unit of the Cartagena Summit must be satisfied that the individuals applying for accreditation are bona fide media professionals and represent bona fide media organizations. Media accreditation is not accorded to the information outlets of non-governmental organizations. Applications are considered on a case-by-case basis and the decisions are final.

Once your request is accepted, you will receive an email confirming your registration. Bring the confirmation letter with you to the Press Desk located at the Convention Centre in Cartagena. Badges can be picked up starting 27 November.

Information as of 30 October 2009